



WOOD COUNTY, WISCONSIN

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The Saratoga Town PPF Committee met in the Administrative Building  
1120 State Highway 73 South, Wisconsin Rapids,  
February 6<sup>th</sup>, 2023 at 6:20 p.m.

Meeting convened with call to order by Chairman Leicthnam @ 6:34pm and a Quorum was established.

Request to silence all cell phones.

Public comment entertained, none.

Chairman Leicthnam commented on PPF review of Employee handbook pages 3-6 slated. (PPF Committee)

**PPF Jan. 9<sup>th</sup> Minutes Draft reviewed. (Motion Kretchmer, Second Wilcox) for approval. Unanimously approved.**

CIP discussion for future capital improvements/expenditures. (Town Board)

1. Painting of park lot lines in the spring 2023. Differed to regular monthly meeting Agenda Item discussion.

Organizational Flow Charts discussion. No action, Next PPE Project focus item.

Saratoga Employee Handbook modification discussion conducted.

WTA Employee Handbook Discussion held. Recently posted on WTA Website.

PPF next meeting March 6<sup>th</sup> 2023 @ Saratoga Administrative Building 6pm.

Chairman Leicthnam adjourned PPF meeting @ 8:07pm CST.

Members of the Town Board or any other Town committee, who are not members of the body whose meeting agenda is published in this notice, are entitled as any other citizen of the Town of Saratoga, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

A reminder that the Town Board Members have adopted "9 Tools of Civility" which commits the Board Members and Public to be mindful of how we treat each other at meetings.