

## Plan Commission Meeting Minutes

February 7th, 2024

Chairman Wipperfurth called the meeting to order at 6:00pm and a quorum was declared.

Other members in attendance were: Nancy Koch, Terry Rickaby, Criste Greening, Dan Forbes, Adam Miller, and Josh McDonald. Rob Borski was Excused.

Also present at the meeting were Rose Rose and Lorelei Fuehrer. There was no public comment.

Motion by Greening to approve the meeting minutes of January 10<sup>th</sup>, 2024. Seconded by Forbes. Motion passed unanimously.

Driveway Ordinance Draft #3 was reviewed, discussed, and modified. Grammar edits in sentence 1 of section 2. The word pertinent to be replaced with "upon town request". Removed "if required" in 7.01D. 7.02 modified to read "If a culvert is required, no person shall construct any driveway or private road in a public right-of-way of the Town of Saratoga without installing a culvert which is in full compliance with section 7.07".

The word appurtenances was struck and replaced with "associated features". Grammar correction in the 2<sup>nd</sup> sentence of section 7.03 and the word "for" removed in same sentence. The last sentence in 7.03 will start with "Driveways shall not interfere with utilities....." and end with "...with reference to the current fire code standards."

The first sentence was removed from 7.03B. There was changed to three in 7.03C1. On was changed to one in 7.03C4 and the distance and the pitch of slope was better defined. 2<sup>nd</sup> The second sentence of 7.03D was struck. 7.03E1 was modified to read : If a concrete apron is desired it must be approved, inspected, and recorded by the Town. (A waiver and fee are required – see fee schedule)

The "s" was removed from driveway in 7.04A.

Driveway dimensions were better defined in 7.05A to read: no greater than twenty-four (24) nor less than fourteen (14) feet wide within the right-of-way

7.05D changed incorporate to "require". Add "and turnout features" after the word turnaround.

7.05E Strike 1<sup>st</sup> sentence and entirety shall read: All driveways shall be constructed with a hard surface with a minimum compaction of X psi.

Strike the words "for the Plan Commission's recommendation" in section 7.08.

Strike the 2<sup>nd</sup> sentence of 8.02C

All the above listed corrections and modifications will be reviewed as Draft #4 at the next Plan Commission meeting and possibly recommended to the Town Board for approval. Also on the next agenda will be discussion regarding the storage building site on the corner of Hwy 13 and Ranger Rd.

Next meeting is scheduled for March 13<sup>th</sup>, 2024 at 6:00pm.

Motion by Rickaby and seconded by Greening to adjourn. Motion passed unanimously at 9:00