

TOWN OF SARATOGA BOARD MEETING MINUTES

DATE: Wednesday June 19th, 2024

TIME: 5:30 p.m.

PLACE: Saratoga Town Office

PRESENT: Lorelei Fuehrer, Chase Brockman, Josh McDonald, Karl Greeneway, Bryan Peterson
This meeting was officially noticed on June 13, 2024.

Lorelei Fuehrer called the meeting to order at 5:30 p.m. **Motion (McDonald/Greeneway) made a motion to go into closed session. Motion passed unanimously.** The board will go into closed session pursuant to Wis §19.85(1)(e) Deliberating or negating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This Closed Session Is Regarding Negotiations on the contract renewal for Lori and Friends Catering. **Motion (Brockman/McDonald) to come out of closed session. Motion passed unanimously.**

Lorelei Fuehrer called the open session to order at 6:05 p.m. The Pledge of Allegiance was recited.

The Constable provided a written report.

The Building Inspector provided a written report which was distributed to the board after the meeting.

Lorelei Fuehrer provided the Zoning Administrator report. Information was shared about the County's zoning change requirement in parcels under 10 acres and the road access from easements. Also toured the facilities with the Plan Commission so a 5-year plan can be developed.

Kasten Kester provided the Road Crew update. They have started to mow the ditches.

Supervisor McDonald provided the Plan Commission update. Several items will be upcoming on this agenda.

Paulette Weinfurter provided the Clerk's update. Just a reminder to follow the new town Facebook page, Town of Saratoga Wisconsin (reflects the new logo). The previous page is no longer being updated.

Billie-Jo Kester provided the Treasurer's update. 33 dogs in the town are still unlicensed. This information will be turned over to the Constable.

Supervisor Peterson received calls about the construction on County Road Z. Those residents on Church Ave and Ranger Road will notice an increase in traffic. A few issues have been turned over to the Constable.

Supervisor McDonald has received calls regarding the traffic due to construction. A complaint was also received about a property on Pine Street.

Supervisor Brockman assisted in the signage needed for an event at the Heart of Wisconsin Trap shoot.

Chairman Fuehrer gave updates on the Electronics Recycling Event and the Bulk Item drop off that was recently held.

Motion (Brockman/McDonald) to approve the minutes from May 15th. Motion passed unanimously.

Bids were received from American Asphalt and Scott Construction for the Asphalt Road bids for Camilly Court, Yorkshire Ct and Mill Ave. The bid for American Asphalt was for \$558,69324 and Scott Construction was \$614,815.32. **Motion (Peterson/McDonald) to go with American Asphalt for the 2 projects on Mill Avenue, Camilla Court and Yorkshire Ct. Motion carries. Supervisor Brockman abstained from voting due to conflict of interest.**

Motion (Brockman/Peterson) to send a letter amending the contract with Lori and Friends Catering indicating the annual cleaning of the grease trap will be the responsibility of Lori and Friends and the monthly rent will be due before the start of each month. Motion passed unanimously.

Tritz Lumber, 9930 State Hwy 13, Parcel #1800299A for advertising signage was tabled.

Discussion regarding a driveway installation and the setback requirements for Rodney Tubbs. **Motion (McDonald/Brockman) to approve the driveway permit for the driveway at 5263 Church Ave, Parcel #18000206k that was installed prior to obtaining a permit. Cost of permit and citation to total \$100.00. Peterson-aye, McDonald-aye, Brockman-aye, Fuehrer-aye, Greenway-aye. Motion carries.**

The request for 2 dwellings on 1 parcel for James Jenner, 826 Mink Trail, Parcel #1800741A was tabled.

Caleb Berry was present to request a fence variance. **Motion (McDonald/Greenway) to approve fence permit for Caleb Berry, 9546 Wagonwheel Drive, Parcel #1800741A knowing the fence will be 10 feet closer to Hwy 73 setback and 2 feet from the right of way on Wagonwheel drive. Motion contingent on WI DOT approval. McDonald-aye, Fuehrer-aye, Greenway- aye, Peterson-nay, Brockman-nay. Motion carries.**

Motion (Brockman/Greenway) to approve the fireworks display permit for Lakeside Fire Campground, 14014 County Road Z. Motion passed unanimously.

Lengthy Discussion regarding the mobile home extension request for Richard Groholski, 7542 Oak Street, Parcel #1800617. **Motion (Brockman/Peterson) to extend mobile home approval until our September meeting to see progress with the concrete contract and approved dwelling to move forward. Peterson-aye, McDonald-aye, Brockman-aye, Fuehrer-aye, Greenway-nay. Motion carries.**

Motion (Brockman/Greenway) to approve the business permit for McDonald Truck and Trailer LLC, 4310 Evergreen Ave, Parcel #1800387C. Motion carries. Supervisor McDonald abstained due to conflict of interest.

Motion (Brockman/McDonald) to approve the CSM for Bill Leichtnam, 13413 Hollywood Road, Parcel #1800922. Motion passed unanimously.

Motion (Brockman/McDonald) to approve the CSM for Glen Arnold, 3520 Evergreen Ave, Parcel #1800391C. Motion passed unanimously.

Motion (Greenway/McDonald) to approve the CSM for Al Wondzell, Parcel #1800455A to be divided into two. Motion passed unanimously.

Motion (Brockman/Peterson) to approve the CSM for Nick Doescher, 7744 52nd Street So, Parcel #1800035. Motion passed unanimously.

Motion (Brockman/McDonald) to approve the site plan, business permit and sign permit for Dock Masters Inc, 11072 Hwy 13S, Parcel #1800316B.

Motion (Brockman/McDonald) to approve the site plan review for Storage Unlimited, Ranger Road, Parcel #1800098DA with the stipulation that Building #5 with the multi-use space is up first. Motion passed unanimously.

Motion (McDonald/Peterson) to approve the site plan review for Map Ventures LLC and business permit located for Mike Peterson located at 9171 Hwy 13 S, Parcel #1800163E. Peterson-aye, McDonald-aye, Brockman-aye, Fuehrer-aye, Greenway-nay. Motion carries.

Motion (Brockman/Greenway) to approve the business permit for Self-Stor LLC, 8952 Hwy 13 S, Parcel #1800159F. Motion passed unanimously.

Lengthy discussion regarding the proposed changes to the cell tower lease. This will be tabled, and we will look to incorporate recommendations made by the town's attorney.

Letters of interest were received to buy out our cell tower lease will be tabled.

Motion (Brockman/McDonald) to approve the Mobile Home License for: Hickory Shade, Pirco Park, Kester Court, Five Skies Mobile Home Park, Estates on 73 North and Estates on 73 S., Short Term Rentals for: The Gambrel Guesthouse, River Cottage and Long Crow Inn and Junkard License for Nekoosa Auto Iron and Metal. Motion passed unanimously.

Motion (Brockman/McDonald) to approve the Class A Combo for Schierl Sales Cooperation, and Saratoga Mini Mart, Class B License for Heart of Wisconsin Sportsman's Club, Class B Combo License for Boone's Saloon, Lake Aire Supper Club, The Branding Iron, Critter's House, The Junkyard Bar and Grill, Roux's Roadhouse, Lakeside Fire Campground, Archers Paradise and The Outpost Ranch. Cigarette and Tobacco License for Schierl Sales Cooperation, Saratoga Mini Mart, and Critter's House.

Motion (Brockman/McDonald) to approve the July 1 Operators for the 62 names printed: Joseph Rendmeister, Jennifer Arndt, Tara Rendmeister, Carrie Nelson, Trent Menne, Karen Kalata, Emily Menne, Mary Van Alstine, Tara Martin, Alexandra Harmsen, Daniel McCarville, Darci Nowak, Alexa Nowak, Gina Webb, Jennifer Estrada, Jacob Kenowski, Nicholas Krah, Lillianna Barcennas-Dietsch, Sarah Kucharski, Jesse Aguilar-Hendricks, Jeweliana McGill, Jake Anhalt, Susan Ruchinski, Bruce Rosenthal, Timothy Ward, William Nieman, John Wilke, Allen Witt, Richard Rawson, Robert Murphy, Thomas Sorenson, William Elliott, Wayne Vandenberg, Larry Heinrichs, Wayne Nichols, Valerie Heinrichs, Timothy Kent, Rachel Krause, Jeffry Wunrow, Kyla Manning, Kristen Ledger, Samuel Smith, Norman Mudgett, Spring Ebert, Payton Crocker, Nicole McGrath, Jackie Rucker, Abigail Elmhurst, Debra Sweet, Kristen Hoffman, April Retzke, Chad Cournoyer, Laura White, Jeffrey Haugh, Katelyn Greenway, Cherith DeFabbio, Jamie Baggs, Christopher Yauck, Destiny McNeal, Kayla Guitare, Benjamin Johnson, Lee Van Houten. Motion passed unanimously.

Discussion on updating the Employee Handbook. This will be reviewed annually, and only updated once a year going forward. **Motion (Brockman/McDonald) to amend to read 1 hour increments for time off. Motion passed unanimously. Motion (Greenway/McDonald) to reject funeral leave for Aunts and Uncles. Motion passed unanimously.**

The Town is in the process of reviewing the Health Insurance and Long and Short-Term Disability for the Full-time employees. More information will be brought forward in the future.

The website design discussion will be tabled until the next town board meeting.

The concrete approach and apron around the Town Hall building is crumbling where the water runs off the roof. Estimates will be obtained to see what options we must consider.

Motion (Brockman/Peterson) to pay bills. Motion passed unanimously.

The next Town Board meeting will be on July 17th at 6:00 p.m.

Motion (Brockman/Greenway) to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 9:50 p.m.

Paulette Weinfurter-Clerk