



Plan Commission Meeting Minutes

April 9th, 2025

Member's Present: Chairman Joshua McDonald, Dan Forbes, Terry Rickaby, Rob Borski, Criste Greening, Angie Jochimsen, James Schwake, and Adam Miller. James as alternate.

Also Present: Lorelei Fuehrer as Zoning Administrator, various Town Residents and Business People.

Chairman McDonald called the meeting to order at 6:00 PM and declared a quorum.

No Public Comment was offered during time allotted.

Item #4, Plan Commission Member Terms. We reviewed the timelines for remaining terms for each Member. This year – Terry, Josh, and Adam all reached the end of their appointed term. Josh and Adam both agreed to stay on for an additional term. Terry has elected to take this opportunity to step down from the Plan Commission. We thank Terry for his decades of service to the Town of Saratoga in various roles, his commitment is truly appreciated.

Item #5, Approve Minutes for March 12th Meeting. No corrections or additions were offered. A motion was made by Dan to approve as written, 2nd by Rob. Motion passed unanimously.

Item #6, CSM - Dustin Hanneman, 6130 Mill Ave, Parcel #1800249A. Discussion took place, which concluded with a motion to recommend approval to the Town Board made by Criste, 2nd by James. Motion passed unanimously.

Item #7, Town Building Updates. We continue to explore the best options for how to make capital improvements to our Town's Buildings, with a focus on ensuring that existing facilities are utilized to the fullest and most practical extent, while ensuring no impact or increase felt by the taxpayers. Keller will hold another meeting on May 1st at 5:30 at the Town Admin Building – all are welcome.

Item #8, Land Division Ordinance Discussion. Large Parcel development and division within Saratoga is of key importance to the Town. We discussed the critical nature of access and frontage requirements, and we will make additions to our zoning ordinance to encourage the best development and move away from irregular and undesirable land division practices.

Item #9, Review Zoning Ordinance for 2025. The Plan Commission concluded the comprehensive review of the ordinance with corrections and modifications implemented. We will have this on May's agenda for any final additions.

Item #10, Information and announcements from PC Members. April 26th from 8am-2pm is Large Item Drop-off and May 10th from 8am -12pm is Electronics Drop-off event in Saratoga.

There are still ongoing concerns from town residents regarding small businesses being operated out of self/mini-storage facilities.

The current state of certain mobile home parks in the Town is another concern that is being investigated, with the condition of the units within the park being central to that concern.

Future Agenda Items to include New Plan Commission Member Swear In, Town Building Updates/Information, and Final additions to the Zoning Ordinance to conclude the annual review.

Next Plan Commission Meeting is scheduled for May 14th, 2025, at 6pm.

With no further business on the agenda, a motion was made by Adam to adjourn, 2nd by Terry. Motion passed unanimously. Meeting adjourned.

Respectfully Submitted,

Adam S Miller

Secretary, Plan Commission