



Plan Commission Meeting Minutes

May 14th, 2025

Member's Present: Chairman Joshua McDonald, Dan Forbes, Rob Borski, Criste Greening, Angie Jochimsen, James Schwake, Patty Heeg, and Adam Miller. James as alternate.

Also Present: Lorelei Fuehrer as Zoning Administrator, various Town Residents and Business People.

Chairman McDonald called the meeting to order at 6:00 PM and declared a quorum.

Item #3, Oath of Office for New Plan Commission Terms. Chairman Josh and Adam were renewed in their roles, while Patty Heeg was sworn into a new term of service to the town.

Item #4, Public Comment. No Public Comment was offered during time allotted.

Item #5. Approve minutes for April 9th, 2025, meeting. No corrections or additions were suggested. A motion was made by Dan to approve the minutes as written. 2nd by Rob. Motion passed unanimously.

Item #6, CSM Mark Ferkey Parcel #1800097K. Materials were reviewed with a brief discussion regarding adding the term "Outlot" to our Zoning Ordinance (see later in minutes) A motion was made by Adam to recommend approval of the CSM to the Town Board. 2nd by Angie. Motion passed unanimously.

Item #7. Mike Zurfluh – Portable Trailer Signage. Mike presented to the PC some context and details regarding the use of these trailers that have "Zurfluh Realty" advertising decaled on them. He outlined that they are provided to both his clientele and volunteered to local organizations, on an as needed basis. Discussion ensued with the PC advising Mike that the trailers don't conform to the Town Sign Ordinance and can't be used for advertising an off-site business.

Item #8, Town Building Updates. The PC discussed many details including refining the specific needs of the town and the possibility of a phased approach to making these capital improvements. Next Keller meeting will be held at 1pm on Tuesday May 20th. The PC also heard some comments and insight from the town residents and business people who were in attendance.

Item #9, Review Zoning Ordinance for 2025. A motion was made by Dan to add the definition of "Outlot" as presented in by Lorelei in her notes, to the Zoning Ordinance – but to table the possible

finalization of the 2025 Zoning Ordinance review until next meeting. 2nd by Adam. Motion passed unanimously.

Item #10, Information and Announcements from PC Members. We continue to receive complaints of business operations being conducted within self-storage units – to which we will continue to investigate and communicate with the property owners.

Next meeting is scheduled for June 11, 2025, at 6pm, with agenda items of finalizing Zoning Ordinance review and continued discussion regarding Town Buildings.

With no further business on the agenda, a motion was made by Dan to adjourn. 2nd by Patty. Motion passed unanimously. Meeting adjourned.

Respectfully Submitted,

Adam S Miller

Secretary, Plan Commission