



## **Plan Commission Meeting Minutes**

**July 9th, 2025**

Member's Present: Chairman Joshua McDonald, Dan Forbes, Rob Borski, Criste Greening, Angie Jochimsen, Patty Heeg, and James Schwake – as alternate.

Also Present – Pete Gilson.

Chairman McDonald called the meeting to order at 6:00 PM and declared a quorum.

Item #3. Public Comment. No Public Comment was offered during time allotted.

Item #4. Approve minutes for June 11<sup>th</sup>, 2025, meeting. A motion was made by Dan to approve the minutes as written. 2<sup>nd</sup> by Angie. Motion passed unanimously. Adam abstained – absent in June.

Item #5. Pete Gilson – 8241 County Road Z, Parcel 1800120B, Unique Sign Request. Pete was in attendance and answered all of our questions and provided clarity regarding his unique sign. A motion was made to recommend approval of the unique sign by Adam. 2<sup>nd</sup> by Patty. Motion passed unanimously.

Item #6. Certified Survey Map for Cody Jackson, 52<sup>nd</sup> St So. This survey map conformed with our zoning requirements and presented no foreseen issues. A motion was made to recommend approval to the Town Board by Dan. 2<sup>nd</sup> by Adam. Motion passed unanimously.

Item #7. Tait Wise, 1145 HWY 73 S, Parcel 1800160, Construction of Home-Based Business on HC 1 acre lot. Tait was not present, and we will wait to hear back from Tait before adding to a future agenda.

Item #8. Town Building Updates. Discussion took place with PC Members agreeing to keep on future agendas as we continue this exploratory phase.

Item #9. Review Zoning Ordinance for 2025. A final review, section by section, was begun – to be concluded at August's meeting.

Item #10. Information and Announcements from PC Members. Various topics reported to the PC, Including:

- Small business activities still ongoing at self-storage facility in town – a safety concern. The Town will contact the property owner for a follow-up.

- Some signs along Highway 13 do not conform to our sign ordinance and need to be addressed.
- The Town received an application for usage of the Town Sign – which we will see implemented.
- Jake/Engine Breaking Ordinance in the Town – Possibility of enhancing signage to include fine amount.
- Town dates of interest: Clean Sweep, Sept 13<sup>th</sup> 8am to Noon, Electronics Disposal, October 11<sup>th</sup> 8am to Noon, and Large Item Drop Off, October 25<sup>th</sup> 8am to 2pm. Volunteers needed. Contact the Town of Saratoga if interested.

Next meeting is scheduled for August 13th, 2025, at 6pm with agenda items to include Zoning Ordinance Review 2025, and Town Building Updates.

With no further business on the agenda, a motion was made by Patty to adjourn. 2<sup>nd</sup> by Criste Motion passed unanimously. Meeting adjourned.

Respectfully Submitted,

Adam S Miller

Secretary, Plan Commission