



Plan Commission Meeting Minutes

August 13th, 2025

Member's Present: Chairman Joshua McDonald, Dan Forbes, Rob Borski, Angie Jochimsen, Patty Heeg, James Schwake, and Adam Miller. Criste Greening, excused.

Also Present – Lorelei Fuehrer, Zoning Administrator.

Chairman McDonald called the meeting to order at 6:00 PM and declared a quorum.

Item #3. Public Comment. No Public Comment was offered during time allotted.

Item #4. Approve minutes for July 9th, 2025, meeting. A motion was made by Dan to approve the minutes as written. 2nd by Patty. Motion passed unanimously.

Item #5. Certified Survey Map for Andrew Barteck, 28th St So. This CSM was reviewed and discussed, with a motion made by Adam to recommend approval to the Town Board. 2nd by James. Motion passed unanimously.

Item #6. Town Building Updates. The Town has hired an architect, effective September 1st, to design a remodel of the current Town Hall to meet the current and future needs of the Town. Town Leadership seeks to have a plan by the end of the year that can go out for bids as well as be presented to the Town Residents for additional input.

Item #7. Consideration to hire Architect for Public Works. After discussion, a motion was made by Adam to recommend to the Town Board that we engage with/hire the same architect to simultaneously produce a plan for a newly constructed Public Works Building. 2nd by James. Motion passed unanimously.

Item #8. Zoning Ordinance Review. The 2025 Zoning Ordinance Review was concluded with all corrections submitted.

Item #9. Information and Announcements from PC Members. Various topics reported to the PC, Including:

- Small business activities still ongoing at self-storage facility in town – a safety concern. A letter was sent to the property owner memorializing the ongoing concern and outlining possible revocation of the Town business permit.

- Non-Conforming signs and Jake/Engine Breaking Ordinance in the Town were both briefly discussed with no additional action taken.
- Solar Project Discussion – There is a solar project being proposed in the Town of Rome, which would include a substation that is plotted on a 40-acre parcel in the Town of Saratoga. We will closely monitor the situation and ensure any impact on the Town of Saratoga is carefully considered. It was pointed out that the 2nd Solar Project in Saratoga is the same level of output as the first, while only using half of the total land space – a more efficient project.

Next meeting is scheduled for September 10th, 2025, at 6pm with agenda items to include Town Buildings, Town Recreation Plan, and Finalized Zoning Ordinance.

With no further business on the agenda, a motion was made by Patty to adjourn. 2nd by Dan. Motion passed unanimously. Meeting adjourned.

Respectfully Submitted,

Adam S Miller

Secretary, Plan Commission