



## **Plan Commission Meeting Minutes**

**September 10<sup>th</sup>, 2025**

Member's Present: Chairman Joshua McDonald, Dan Forbes, Rob Borski, Patty Heeg, and James Schwake, and Adam Miller. Criste Greening and Angie Jochimsen, excused.

Also Present – Lorelei Fuehrer, Zoning Administrator.

Chairman McDonald called the meeting to order at 6:00 PM and declared a quorum.

Item #3. Public Comment. No Public Comment was offered during time allotted.

Item #4. Approve minutes for August 13<sup>th</sup>, 2025, meeting. A motion was made by Dan to approve the minutes as written. 2<sup>nd</sup> by Patty. Motion passed unanimously.

Item #5. Certified Survey Map for Al Wondzell, 6920 Mill Ave. This CSM was reviewed and discussed, with a motion made by Patty to recommend approval to the Town Board. 2<sup>nd</sup> by Adam. Motion passed unanimously.

Item #6. Town Building Updates. Meetings with Architect are ongoing, with revisions to fit the Town's office and admin needs to the current footprint of the Town Hall Building. Special considerations being looked at related to the POWT System. This process is ongoing and will remain an agenda item each month.

Item #7. Driveway Permit Application and Driveway Ordinance Review. We discussed whether a change in driveway material, ie – going from gravel to asphalt, requires a permit or not. We will consult with our Assessor to confirm any impact to assessed values, and revisit at the next meeting. Primary objective is to ensure there is no discrepancy between our permit application and our ordinance.

Item #8. Zoning Ordinance Review. Plan Commission has reviewed all changes and will properly provide notice to the Town and have a public hearing to ratify this update.

Item #9. Discussion of Town Recreation Plan. This Plan is currently valid until 2027, so we will conduct a formal review and update at that time. However, this is an ongoing topic that we will prioritize and likely form an ad hoc committee to explore possible projects that fit the current plan for the coming years.

Item #10. Information and Announcements from PC Members. Various topics reported to the PC, Including: Our Constable looking into Jake/Engine braking violations and various property use concerns/issues – with possible remedies discussed.

Next meeting is scheduled for October 8th, 2025, at 6pm with agenda items to include Town Buildings, Town Recreation Plan, Driveway Permit Application and Ordinance, and Finalized Zoning Ordinance.

With no further business on the agenda, a motion was made by Patty to adjourn. 2<sup>nd</sup> by Dan. Motion passed unanimously. Meeting adjourned.

Respectfully Submitted,

Adam S Miller

Secretary, Plan Commission