

This map of groundwater contamination susceptibility in Wisconsin was reduced from an original 1:1,000,000-scale map. This page-size map has been published for general information and educational purposes only and should not be used for making planning or management decisions.

This map does not show areas that **will be contaminated**, or areas that **cannot be contaminated**. Whether an area will have groundwater contamination depends on the likelihood of contaminant release, the type of contaminants released, and the sensitivity of the area to contamination. In turn, the likelihood of contaminant release depends on the type and intensity of land use and contaminant sources in an area. This map highlights areas sensitive to contamination and shows them in a generalized way. It does not consider the individual characteristics of specific contaminants or the subsurface release of contaminants; that is, it only considers the ability of water to move from the land surface to the water table.

### Groundwater Contamination Susceptibility in Wisconsin

Groundwater is the water that is stored in soil and rock formations beneath the land surface. Wisconsin has vast quantities of high quality groundwater; 70 percent of the residents and 97 percent of the communities rely on groundwater as their source of drinking water. But once groundwater is contaminated, it is expensive and often not technically possible to clean. Groundwater does not have the self-cleansing ability of surface water. The susceptibility of groundwater to contamination is defined as the ease with which a contaminant can be transported from the land surface to the surface of the groundwater, called the water table.

Activities on the land can contaminate groundwater; most contaminants originate on the land surface and seep down to the groundwater. In some cases, however, groundwater can become contaminated from natural causes such as radioactivity in the form of radium, which is present in certain types of rocks.

Many materials that overlie the groundwater offer good protection from contaminants that might be transported by infiltrating water; however, the amount of protection from the overlying materials varies. Thus, in some areas, the overlying soil and bedrock materials allow contaminants to reach the groundwater more easily than in other areas of the state.

Five physical resource characteristics for which information was available were identified as important in determining how easily a contaminant can be carried through overlying materials to the groundwater. These factors are **type of bedrock**, **depth to bedrock**, **depth to water table**, **soil characteristics**, and **characteristics of surficial deposits**.

The **type of bedrock** that allows water to pass through it quickly provides less protection for the groundwater than bedrock that is more restrictive in allowing the passage of water or contaminants. Fractured limestone and dolomite usually do not protect groundwater because they have open cracks that are interconnected; shale offers good protection because it is almost impermeable; sandstone and other rocks provide an intermediate level of protection.

The **depth to bedrock** factor indicates the thickness of soil and surficial deposits in an area. This information is used to determine the relative importance of other resource factors. For example, where the bedrock surface is deep and the water table occurs above the bedrock, the type of rock is considered less important than when the depth to bedrock is shallow; then the rock is more likely to influence a contaminant's ability to reach the groundwater.

The **depth to water table** is difficult to map statewide because it changes with the local terrain. In general, the closer the water table is to the land surface, the less contact contaminants have with filtering materials overlying the water table.

Characteristics of soil and surficial deposits are considered the most important factors in determining how susceptible an area is to groundwater contamination. Soil, the unconsolidated material occurring from the land surface to 5 feet below the land surface, is the first material through which water and accompanying contaminants seep en route to the groundwater. Important soil characteristics are texture (the amount of sand, silt, and clay), organic matter content, permeability, and water-holding capacity. Surficial deposits are geologic materials lying between the soil and the top of the bedrock. Except for the unglaciated southwest part of the state, most surficial deposits in Wisconsin were left by glaciers. These materials range from well sorted, coarse-grained sand and gravel to poorly sorted, fine-grained silt and clay. Areas with sand and gravel are considered more susceptible to groundwater contamination; areas with silt and clay are considered less susceptible.

Some groundwater contamination in Wisconsin has occurred in Door County and in the central part of the state known as the Central Sands. Both areas are very sensitive to contamination because of the materials that overlie the groundwater. In many parts of Door County, there is thin soil on top of the bedrock that has large fractures leading directly to the groundwater. In the Central Sands, sandy soil on top of sandy glacial deposits allows water and accompanying contaminants to infiltrate quickly to the groundwater.

These two cases are easily identified because they are extreme. But what about the areas that are less obvious? To help identify other areas sensitive to contamination, this map was prepared. Areas shown in *red* on the map are more susceptible to contamination; areas shown in *green* on the map are less susceptible to contamination.

#### Acknowledgments

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With assistance from and in cooperation with

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# Sample Forms

The following sample forms provide information about the information necessary to make a decision, and the legal decision standards from Wisconsin law. Please tailor the forms to better suit your local situation. Specifically, you may want to:

- Require more or less factual information from the applicant, and
- Insert additional decision standards or procedural requirements from local ordinances or by-laws.

The forms are available on-line as Word documents for easy modification at www.uwsp.edu/cnr/landcenter/pubs-documents. html

- 1. Hearing Appearance Slip, page 164
- 2. Administrative Appeal Application, page 165
- 3. Conditional Use Application, page 166
- 4. Variance Application, page 167
- 5. Decision Form, page 174
- 6. Decision Self-Audit Form, page 177

	Hearing Appearance Slip
Date:	
Hearing name/nu	umber:
Regarding:	
Name:	
Address:	
Representing:	
I wish to	speak in favor of the appeal or application. speak in opposition of the appeal or application. speak for informational purposes only.
Comments:	
	(Tear off this portion and deliver to the Board Chair)
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	Zoning Board of Adjustment/Appeals

		Zoni	ng Board of Adjustm	ent/Appeals	
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Current use	& improvements				
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	(Governing Body/C	ommittee/Commission/Zoning Board)
Date filed	D \$ fee p	aid (payable to
	Owner or agent	Contractor
Name		
Address		
Phone		
City/Village/Town o Tire number ot area & dimensio Coning district Current use & impro	ovements	cel number ft.
√ature & dispositio	n of any prior petition for appeal,	variance or conditional use
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# Variance Application

A variance is a relaxation of a standard in a land use ordinance. Variances are decided by the zoning board of adjustment/appeals. The zoning board is a quasi-judicial body because it functions almost like a court. The board's job is not to compromise ordinance provisions for a property owner's convenience but to apply legal criteria provided in state laws, court decisions and the local ordinance to a specific fact situation. Variances are meant to be an infrequent remedy where an ordinance imposes a unique and substantial burden.

#### Process

At the time of application you will be asked to:

- 1. Complete an application form and submit a \$\_\_\_\_\_ fee;
- 2. Provide detailed plans describing your lot and project (location, dimensions and materials);
- 3. **Provide a written statement** of verifiable <u>facts</u> showing that your project meets the legal criteria for a variance (Three Step Test in Part 2); and
- 4. **Stake out lot corners or lines**, the proposed building footprint and all other features of your property related to your request so that the zoning board may inspect the site.

Following these steps, the zoning agency will publish notice of your request for a variance in the county's official newspaper noting the location and time of the required public hearing before the zoning board. Your neighbors and any affected state agency will also be notified. The burden will be on you as property owner to provide information upon which the board may base its decision. At the hearing, any party may appear in person or may be represented by an agent or attorney. You or your agent must convince the zoning board to make a ruling in your favor. The board must make its decision based only on the evidence submitted to it at the time of hearing. Unless you or your agent is present, the board may not have sufficient evidence to rule in your favor and must then deny your application.

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Petition #	Date file	d	_□ \$ f	ee paid (p	ayable to		
	Owner/agent			Contracto	r		
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Phone							
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Describe the effects on the property if the variance is not granted:

## Alternatives

Describe alternatives to your proposal such as other locations, designs and construction techniques. Attach a site map showing alternatives you considered in each category below.

a. Alternatives you considered that comply with existing standards. If you find such an alternative, you can move forward with this option with a regular permit. If you reject compliant alternatives, provide the reasons you rejected them.

b. Alternatives you considered that require a lesser variance and reasons you rejected them. If you reject such alternatives, provide the reasons you rejected them.

#### Part 2: Three-Step Test

To qualify for a variance, the applicant must demonstrate that their property meets the following three requirements.

1) Unique property limitations (To be completed by the applicant)

Unique physical limitations of the property such as steep slopes or wetlands that are not generally shared by other properties must prevent compliance with ordinance requirements. The circumstances of an applicant (growing family, need for a larger garage, etc.) are not a factor in deciding variances. Nearby ordinance violations, prior variances or lack of objections from neighbors do not provide a basis for granting a variance. Property limitations that prevent ordinance compliance and are common to a number of properties should be addressed by amending the ordinance.

Do unique physical characteristics of your property prevent compliance with the ordinance?

- € Yes. Where are they located on your property? Please show the boundaries of these features on the site map that you used to describe alternatives you considered.
- € No. A variance cannot be granted.

# 2) No Harm to Public Interests (To be completed by zoning staff)

A variance may not be granted which results in harm to public interests. In applying this test, the zoning board must consider the impacts of the proposal and the cumulative impacts of similar projects on the interests of the neighbors, the entire community and the general public. These interests are listed as objectives in the purpose statement of an ordinance and may include:

- Public health, safety and welfare
- Water quality
- Fish and wildlife habitat
- Natural scenic beauty
- Minimization of property damages
- Provision of efficient public facilities and utilities
- Achievement of eventual compliance for nonconforming uses, structures and lots
- Any other public interest issues

Ordinance purpose:

Purpose(s) of standard from which variance is requested:

# Analysis of impacts

Discuss impacts that would result if the variance was granted. For each impact, describe potential mitigation measures and the extent to which they reduce project impact (completely, somewhat, or minor). Mitigation measures must address each impact with reasonable assurance that it will be reduced to an insignificant level in the short term, long term and cumulatively.

Short term impacts: (through the completion of construction)

Impact:

Mitigation:

Extent to which mitigation reduces project impact:

Impact: Mitigation: Extent to which mitigation reduces project impact:

Long term impacts: (after construction is completed)

Impact:

Mitigation:

Extent to which mitigation reduces project impact:

Impact: Mitigation: Extent to which mitigation reduces project impact:

<u>Cumulative impacts:</u> (What would happen if a similar variance request was granted for many properties?)

Impact:

Mitigation:

Extent to which mitigation reduces project impact:

Impact: Mitigation: Extent to which mitigation reduces project impact:

Will granting the variance harm the public interest?

 $\in$  Yes. A variance cannot be granted.

€ No. Mitigation measures described above will be implemented to protect the public interest.

3) Unnecessary hardship (To be completed by the applicant) An applicant may not claim unnecessary hardship because of conditions which are self- imposed or created by a prior owner (for example, excavating a pond on a vacant lot and then arguing that there is no suitable location for a home). Courts have also determined that economic or financial hardship does not justify a variance. When determining whether unnecessary hardship exists, the property as a whole is considered rather than a portion of the parcel. The property owner bears the burden of proving unnecessary hardship.
<ul> <li>For an <u>area</u> variance, unnecessary hardship exists when compliance would unreasonably prevent the owner from using the property for a permitted purpose (leaving the property owner without any use that is permitted for the property) or would render conformity with such restrictions unnecessarily burdensome. The board of adjustment must consider the purpose of the zoning restriction, the zoning restriction's effect on the property, and the short-term, long-term and cumulative effects of a variance on the neighborhood, the community and on the public interests. This standard reflects the new <i>Ziervogel</i> and <i>Waushara County</i> decisions.</li> <li>For a <u>use variance</u>, unnecessary hardship exists only if the property owner shows that they would have no reasonable use of the property without a variance.</li> </ul>
<ul> <li>Note: While Wisconsin Statutes do not specifically prohibit use variances, there are a number of practical reasons why they are not advisable:</li> <li><u>Unnecessary hardship must be established in order to qualify for a variance</u>. This means that without the variance, no reasonable use can be made of the property.</li> <li><u>Many applications for use variances are in fact administrative appeals</u>. Often the zoning board is asked to determine whether a proposed use is included within the meaning of a particular permitted or conditional use or whether it is sufficiently distinct as to exclude it from the ordinance language. Such a decision is not a use variance but an appeal of the administrator's interpretation of ordinance text.</li> <li><u>Zoning amendments are a more comprehensive approach than use variances</u>. Elected officials consider the larger land area to avoid piecemeal decisions that may lead to conflict between adjacent incompatible uses or may undermine land use plan and ordinance objectives. Towns have meaningful input (veto power) for zoning amendments to general zoning ordinances.</li> <li>Zoning map amendments can change zoning district boundaries so as to allow uses provided in other zoning districts.</li> <li>Zoning text amendments can add (or delete) permitted or conditional uses allowed in each zoning district.</li> </ul>
Is unnecessary hardship present?
□ Yes. Describe:
No. A variance cannot be granted.

Appendix D – Blank Forms

Part 3: Construction Plans

To be completed and submitted by the applicant.

Attach construction plans detailing:

- Property lines
- U Vegetation removal proposed
- □ Contour lines (2 ft. interval)
- Ordinary high water mark
- □ Floodplain & wetland boundaries
- Dimensions, locations & setbacks of existing & proposed structures
- **u** Utilities, roadways & easements
- □ Well & sanitary system
- Location & extent of filling/grading
- □ Location & type of erosion control measures
- □ Any other construction related to your request
- Anticipated project start date

I certify that the information I have provided in this application is true and accurate.

Signed: (applicant/agent/owner) \_\_\_\_ Date:

Remit to: [Zoning office address, phone & e-mail]

	Decision Form
	Zoning Board of Adjustment/Appeals
٩þ	plication/petition #
lav	<b>IDINGS OF FACT</b> ving heard the testimony and considered the evidence presented, the Board determines the ts of this case to be:
١ffi	ng Date: davit of publication/posting is on file. aring Date:
۹.	The applicant or appellant is (name and address):
3.	The applicant or appellant is the owner/lessee/mortgagee of the following described property which is the subject of the application or appeal: 1/4 of 1/4, City/Village/Town of, County known as (street address)
C.	The property is presently in use for and has been so used continuously since
D.	The property includes a nonconforming structure/use described as
E.	The property has been the subject of a prior appeal/variance/conditional use described as
F.	The applicant or appellant proposes (brief project description/attach plans):
G.	<ul> <li>The applicant or appellant requests:</li> <li>an appeal of the zoning administrator's determination</li> <li>a conditional use/special exception</li> <li>a use variance</li> <li>an area variance</li> <li>under Section of the ordinance.</li> </ul>
Th ap	e features of the proposed construction and property that relate to the grant or denial of the plication or appeal are (refer to the language/standards of the ordinance):

Appendix D – Blank Forms

CONCLUSIONS OF LAW

Based on the above findings of fact the Board concludes that:

<u>Appeal/Interpretation</u> – The order of the zoning administrator (is/is not) in excess of his/her authority because (or)

The zoning administrator's interpretation of Section \_\_\_\_\_ of the zoning code (is/is not) a correct interpretation because

Variance - The variance (does/does not) meet all three of the following tests:

A. The hardship (is/is not) due to physical limitations of the property rather than the circumstances of the appellant because

B. The variance (will/will not) harm the public interest because

C. Unnecessary hardship

For an <u>area</u> variance, unnecessary hardship exists when compliance would unreasonably prevent the owner from using the property for a permitted purpose (leaving the property owner without any use that is permitted for the property) or would render conformity with such restrictions unnecessarily burdensome. The board of adjustment must consider the purpose of the zoning restriction, the zoning restriction's effect on the property, and the short-term, long-term and cumulative effects of a variance on the neighborhood, the community and on the public interests. This standard reflects the new *Ziervogel* and *Waushara County* decisions.

 For a <u>use</u> variance, unnecessary hardship exists only if there is no reasonable use of the property without the variance.

D. Unnecessary hardship (is/is not) present because

<u>Conditional Use</u> – The application for a conditional use permit (does/does not) qualify under the criteria of Section \_\_\_\_\_\_ of the ordinance because

# ORDER AND DETERMINATION

On the basis of the above findings of fact, conclusions of law and the record in this matter the board orders:

<u>Appeal/Interpretation</u> – The zoning administrator's order/interpretation of the zoning code or map is (affirmed/modified/reversed) and the administrator is ordered to:

<u>Variance/Conditional Use</u> – The requested (variance/conditional use) is (denied/granted/granted-in-part) subject to the following conditions/mitigation:

1.	
2.	
3.	
4.	
5.	

The zoning administrator is directed to issue a zoning permit incorporating these conditions and certifying by the petitioner/applicant's signature that he/she understands and accepts the conditions.

Expiration of permit. Any privilege granted by this decision must be exercised within \_\_\_\_\_\_ months of the date of this decision after obtaining the necessary building, zoning and other permits for the proposed construction. This period will be extended if this decision is stayed by the order of any court or operation of law.

<u>Revocation</u>. This order may be revoked by the Board after notice and opportunity to be heard for violation of any of the conditions imposed.

<u>Appeals</u>. This decision may be appealed by a person aggrieved by this decision or by any officer, department, board or bureau of the municipality by filing an action in certiorari in the circuit court for this county within 30 days after the date of filing of this decision. The municipality assumes no liability for and makes no warranty as to reliance on this decision if construction is commenced prior to expiration of this 30-day period.

		Zoning Board of	Adjustment/Appeals			
Signed		Attest				
·	Chairperson		Secretary			
Dated:						
Filed:						

# Decision Self Audit Form

Use an annual self-assessment of board activities to increase board efficiency and the effectiveness of ordinance standards:

- 1. Revise ordinance language to reflect interpretations of the board;
- 2. Adjust dimensional standards where similar limiting site conditions make current standards unworkable or ineffective (e.g. nonconforming lots); and
- 3. Convert conditional uses to permitted uses if appropriate location, design and use standards can be developed.

Track and assess disposition of individual petitions/applications or categories of similar requests. Discuss your findings with the planning committee/commission and cooperate to propose appropriate amendments to the local governing body.

# EXAMPLES

Section & Subject	Decision/Interpretation	Recommendations	
9.12 – Modification of nonconforming structures	Modifications requiring permit & subject to limitations: Construction beyond foundation footprint? Additional story or basement? Replacement of structural members? Foundation replacement included?	Revise ordinance to enumerate activities requiring permit.	
3.4 – Minimum area requirement	Are screened porches included in "enclosed area" requirement?	Revise ordinance to better describe "enclosed areas."	
4.6 – Setback measurement	From what point on a structure and in what plane are setbacks measured?	Revise ordinance to state "setbacks are measured from nearest connected portion o a structure and in a horizontal plane."	

Appendix D - Blank Forms

Variances						
Section & Subject	Relaxation requested	Granted/Denied	Conditions	Recommendations		
3.2 – 75' Shore setback for new home	<5' 5-10' 11-20' 21-30' 31-50' >50'	5/4 6/3 3/12 2/22 1/5	Remove NC accessory bldg. (6) Plant/maintain screening vegetation (4) Restore 50' shore buffer (5)	Standardize conditions 1-3 as mitigation requirements in ordinance.		
- 						

Section & Subject	Granted/Denied	Conditions	Recommendations
4.1 - Fill & grade	23/4	Avoid areas >15% slope (23) Divert runoff around site during construction & stabilization (23) Stabilize according to NRCS guidelines for site (23)	Convert to permitted use for areas <2,000 sq. ft. & <15% slope provided conditions 2 & 3 are implemented & pre-construction photo is submitted.
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