

Ordinance No. 7-20-22A

STATE OF WISCONSIN
Town of Saratoga
Wood County

SECTION I - Title/Purpose

The title of this ordinance is Regulating the Installation and Maintenance of Address Tiles in the Town of Saratoga, Wood County. The purpose is to regulate the installation and maintenance of address tiles in the town, in order to promote the public health, safety, general welfare and good order in the Town of Saratoga and for its inhabitants.

SECTION II - Authority

The town board has the specific authority under the provisions of Section 60.10 and Section 60.22(3), and has the general authority under its Village powers under s. 60.22, Wis. Stats., to adopt this ordinance.

SECTION III - Adoption of Ordinance

The town board, by this ordinance, adopted on proper notice with the quorum and roll call vote by majority of the town board present and voting, provides the authority for the town to regulate the installation and maintenance of address tiles in the Town of Saratoga, Wood County

SECTION IV - Specifications

1. All parcels with structures, including occasional use structures, within the Town of Saratoga require an address tile to provide for quick access by emergency services organizations.
2. Applications for address tiles shall be made to the Town Clerk on forms furnished by the Town. All address tile fees required under this ordinance shall be established, from time to time, by town Board resolution.
3. All address tiles and posts shall remain the property of the Town of Saratoga. The Town, or the town's designee, will be responsible for assigning an address and installing new or replacement address tiles.
 - a. The address tile unit shall consist of a sign blade, which is mounted on a signpost with associated hardware. The sign blade shall have the Town name and address number on both sides. The sign plate, post, and hardware shall meet the minimum specifications of this section.
 - i. New sign blades shall have a blue background with white lettering. Numbers, letters, and the background of the sign blade shall be fully reflective. Address numbers shall not be less than five inches in height. The Town name shall not be less than one inch in height.
 - ii. Sign frames shall be manufactured of a 20 X 8 inch aluminum sign with holes to accommodate two attachment bolts.
 - iii. Sign posts shall be six and one-half feet in height, one and one-half pounds per foot and either painted green enamel, powder coated or galvanized U-channel in order to allow for two-sided viewing. A

minimum of 30 holes shall be on each post with diameters of 3/8" to 1/2" beginning on center at one inch from the top of the post.

- iv. Attachment bolts shall consist of two 5/16" X 1 1/2" threaded hex bolts and two 5/16" hex nuts.
- b. The Town, or the town's designee, shall be responsible for the physical placement of the address tile.
- c. New address sign blades shall be installed so that the blade is perpendicular to the roadway. The sign blade shall be installed within five to fifteen feet from the roadway and within five to ten feet from the driveway serving the addressed property.
- d. The sign blade shall be installed within four to five feet from ground level. The sign unit shall be clearly visible from the roadway with no obstructions.
- e. The property owner shall be responsible for maintaining unobstructed visibility and general maintenance of the address tile. (Section VI)
- f. The property owner shall be responsible for notifying the town of any damaged, missing or deteriorated address signs.
- g. Address tiles will be double-sided, perpendicular to the road. Once a sign has been installed, it shall not be removed except by a Town official. Diggers hotline shall be contacted before installation of any address sign.

SECTION V – Notification

The Town Board or its designee will be responsible for notifying appropriate emergency services organizations when address tiles are installed.

SECTION VI – Expectations

1. Property owners shall be responsible for the following:
 - a. Maintaining the area around the address tile so that shrubbery, trees, brush, weeds, or other items do not obscure the visibility of address sign.
 - b. Ensuring address tiles remain free of dirt or snow.
 - c. Ensuring that nothing is attached to the address sign post other than the address tile.
 - d. Notifying a Town official when a tile is missing or damaged beyond repair. Such notification shall be within fourteen (14) days of the occurrence.
 - i. For all address tiles and/or posts that are removed, altered, unreadable, or otherwise damaged, the property owner will be responsible for cost for the Town or the town's designee to replace and/or repair of the address tile.

SECTION VII- Penalty Provision

Any person, partnership, corporation, or other legal entity that fails to comply with the provisions of this Ordinance shall, upon conviction, pay a forfeiture of not less than \$5 nor more than \$500, plus the applicable surcharges, assessments, and costs for each violation. Each day a violation exists or continues shall be considered a separate offense under this ordinance. In addition, the town board may seek injunctive relief from a Court of record to enjoin further violations.

SECTION VIII- Severability Clause

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are severable.

SECTION IX – Effective Date

This Ordinance is effective on publication.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. Stats.

Adopted this 20th day of July, 2022