

Plan Commission Meeting Minutes

April 10th, 2024

Chairman Wipperfurth called the meeting to order at 6pm.

All members present including Dan Forbes, Nancy Koch, Terry Rickaby, Rob Borski, Criste Greening, Adam Miller, Josh McDonald, and Gordy Wipperfurth. Lorelei Fuehrer was present as Zoning Administrator and Chase Brockman was also present.

Motion by Rickaby and seconded by Forbes to approve meeting minutes from March 13th, 2024 with a spelling correction in the first paragraph. All in favor. Motion carried.

Item #5 removed from the agenda as the application was withdrawn.

There was a citizen found camping on public property in the town. The Camping Ordinance will need to be amended. **Motion by Greening and seconded by Miller to add a sentence to the Camping Ordinance that prohibits camping on public property. Motion passed unanimously.**

Rural Preservation Zoning was discussed. There is nothing in the Town's Zoning Ordinance that mentions Agriculture. Chairman Wipperfurth asked what happens when a resident wants to build an apple orchard or blueberries or something similar. "Is that Ag?" Soil and groundwater concerns were discussed. Cranberries are currently allowed as a Conditional Use. The Zoning Ordinance should be amended to address and define Agriculture and possibly Hobby Farms. **Motion by Forbes and seconded by Rickaby to advise Zoning Administrator to draft an amendment for our Zoning Ordinance to include and allow other perennial planting as a conditional use. All in favor. Motion passed unanimously.**

Building Code Draft 2 was reviewed. 3 C on page 7 had a spelling correction. 4.1.A on page 8 language was changed to Residential Suburban and Rural Residential. Section 9.1 was questioned and explained. No changes made. Paragraph indentations and alignment were adjusted in multiple sections. **Motion by Rickaby and seconded by Forbes to recommend approval of Building Code Draft 2 with noted changes to Town Board. Motion passed unanimously.**

Driveway Ordinance Draft 5 was reviewed, and the following changes were made. Punctuation corrected on page 2. Move 7.01(D) to required section and Strike 7.01(C). Spacing corrected on page 6 and in Section 8.01. Strike second sentence in 7.03(B)2. In 7.03(B)3 - Strike "of a border, curb, rail or posts as may be" and replace with "as". 7.05(A)- remove height. 7.05 lettering will be adjusted because there were two (B)'s. 7.05(B) on page 7 to be reviewed by legal counsel. Change easement width to 66ft instead of 75ft on 7.05(C). 7.06 currently reads 7.04 duplicated. Change to 7.06. Add "dual wall" to Plastic Polyethylene in Section 7.08(D). Other sections discussed in length, but no changes were made. Draft #6 will be reviewed at the next PC meeting.

Chairman Wipperfurth distributed a list of items to keep in mind for future agendas. He would like to see those items be reviewed periodically and at the forefront of the Plan Commission moving forward.

Zoning Administrator Fuehrer gave some Zoning Admin updates including utilities usage in the Town Hall and will bring that information to a future meeting.

Informational Announcements: Criste stated that the “map” is missing in the Rural Preservation section of the Zoning Ordinance. Rob questioned the Site Plan Review Application in regard to a scale drawing being required instead of a rough sketch. Lorelei will compare verbiage to make sure it matches what is in our Zoning Ordinance. Gordy announced that his term was up and he will not be seeking reappointment as Chairman of the Plan Commission. He will be available for questions at times if needed. Josh and several other members of the PC thanked Gordy for his Time, Wisdom, and Dedication to the Town of Saratoga!!

Next meeting is scheduled for May 8th, 2024 at 6:00pm.

Motion to adjourn made by McDonald and seconded by Greening. Motion passed unanimously at 8:39pm.

Minutes recorded by Josh McDonald